

Form No. FF 21
Issue No.:02
Revision No: 0
Rev. Date: 15/06/2018

Advance Notice for External Audit

Academic Year: 2020-21
Semester: I & II

Date: 25/03/2021

To,
Coordinators/MRC members

Our External Audit will be held online & offline as per the following schedule:

Sr. No.	Section / Dept.	Date	Time	Auditors	Auditee	9001:2015 Clauses
1	Opening Meeting	26.03.21	9.30 ~ 10.00	SP/PB	Top Management & section heads	Introduction
2	MR / Documented Information	26.03.21	10.00~ 10.30	SP/PB	Top Management & QC	4.0,6.0,7.0,9.0, 10.0 Verification of last audit findings, Use of logo
3	Top Management	26.03.21	10.30~ 11.00	SP/PB	Top Management & QC	4.0,5.0, 6.1, 6.2, 6.3,7.1,7.2,7.3, 7.4,7.5
4	Admission	26.03.21	11.15 ~12.00	PB	Student Section & Admission Coordinator	8.1, 8.2,9.1,9.2,10.2
5	Course Delivery	26.03.21	12.00 ~ 1.00	PB	All HOD	7.2, 7.3,7.5, 8.1, 8.2, 8.4, 8.5, 8.6, 8.7, 9.1
6	HR	26.03.21	11.15 ~ 12.00	SP	Establishment	7.2,7.6,8.5,9.0, 10.0
7	Library	26.03.21	12.00 ~ 12.45	SP	Library Head	7.0,9.0,10.0
8.	Lunch	26.03.21	1.00 ~1.45	--	--	--
9	Examination	26.03.21	1.45 ~ 2.30	PB	CEO & all HOD	8.1, 8.2,9.1,9.2,10.2
10	General Administration & Maintenance	26.03.21	1.45 ~ 2.45	SP	Estate, System & HOD	4.3,7.0,8.4,8.5, 8.7,9.2,9.3,10.2
11	Auditors time	26.03.21	2.45 ~ 3.30	SP/PB	--	Summarization of findings ⁴

12	Closing meeting	26.03.21	3.30 ~ 4.00	SP/PB	Top Management & section heads	Discussions on findings
13	End of Audit	26.03.21	4.00	--	--	--

Audit Scope: As per QMS

Audit Criteria: ISO 9001:2015 standard, ISO 19011:2011 standard

Audit Methodology: Sampling based, Interview with Auditee

All section heads & team members are requested to co-operate with the auditors.



Prof. A. M. Dalvi
 Quality Coordinator




Prof. (Dr.) J. B. Sankpal
 Principal

Form No. FF 21
Issue No.:02
Revision No: 0
Rev. Date: 15/06/2018

Advance Notice for Internal Audit

Academic Year: 2019-20

Semester: II

Date: 29/10/2020

To,

Coordinators/MRC members

Our Internal Audit will be held online as per the following schedule:

Sr. No.	Section / Dept.	Date	Time	Auditors	Auditee	9001:2015 Clauses
1	Opening Meeting	04.11.20	9.30 ~ 10.00	AMD	All HOD; Top Mgt	Introduction
2	Top Management (Principal)	04.11.20	10.00~10.30	AMD	Top Management (Principal)	4.0,5.0, 6.1, 6.2, 6.3,7.1,7.2,7.3,7.4,7.5
3	Performance & Evaluation	04.11.20	10.30~11.00	Dr. JBS	QC & Team	4.0,6.0,7.0,9.0,10.0 Verification of last audit findings, Use of logo
4	Degree Course: Core Process Admission Process; Lesson Designs; Lecture Plan, Delivery, Assessment, Report Card	04.11.20	11.00 ~12.00	AMD & SSA	HOD & Team	7.2, 7.3,7.5, 8.1, 8.2, 8.4, 8.5, 8.6, 8.7, 9.1
5	External Provider including outsource	04.11.20	12.00 ~ 12.30	AMD	Estate	4.3,7.0
6	Library	04.11.20	12.00 ~ 12.30	SSA	Section head & Team	7.0,9.0,10.0
7	Infrastructure & Extra Curricular activities	04.11.20	12.30 ~ 13.30	SAP	Section heads & Team	8.4,8.5,8.7,9.2,9.3,10.2
8.	Lunch	04.11.20	13.30 ~14.00	--	--	--
9	Customer Process	04.11.20	14.00 ~ 15.00	SSA	HOD &	8.1, 8.2,9.1,9.2,10.2

					Team	
10	HR / Training	04.11.20	14.00 ~ 14.30	SAP	HOD & Team	7.2,7.6,8.5,9.0,10.0
11	Auditors time	04.11.20	15.00 ~ 15.30	Dr. JBS, AMD, SSA & SAP	--	Summarization of findings
12	Closing meeting	04.11.20	15.30 ~ 16.00	AMD, SSA & SAP	Principal & all section heads	Discussions on findings
13	End of Audit	04.11.20	14.00	--	--	--

Audit Scope: As per QMS

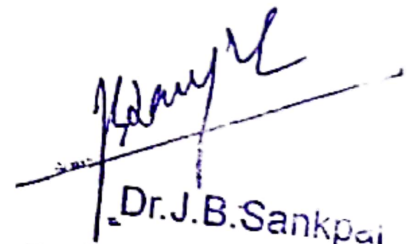
Audit Criteria: ISO 9001:2015 standard, ISO 19011:2011 standard

Audit Methodology: Sampling based, Interview with Auditee

All section heads & team members are requested to co-operate with the auditors.



Prof. A. M. Dalvi
Quality Coordinator



Dr. J. B. Sankpal
Prof. (Dr.) J. B. Sankpal
Principal

Sunam Ramch Tehlan Techn... X +

calendar.google.com/calendar/u/2/?hl=nl&day=2020/11/4?tab=mc&ip=1

Calendar Today < > November 4, 2020

+ Create

November 2020 < >

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5
6	7	8	9	10	11	12

Meet with...

Search for people

My calendars

- SRTTC ISO
- Birthdays
- Reminders
- Tasks

Other calendars + ^

- Holidays in India

WED 4

ISO Internal Audit
Wednesday, November 4, 2020

Join with Google Meet
meet.google.com/efgphkt-nog

Join by phone
(US) +1 260-557-1984 PIN: 909 912 6334

More joining options

4 guests
1 yes, 3 awaiting

- ISO@srctc.ac.in Organizer
- chetan.yeole@srctc.ac.in
- Prof. Sagar Ajaneekar
- Prof. Shital Patil

SRTTC ISO

Going? Yes No Maybe ^



Form No. FF 19
Issue No.:02
Revision No: 0
Rev. Date: 15/06/2018

Training Record

Academic Year: 2020-21

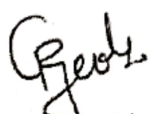
Semester: I & II

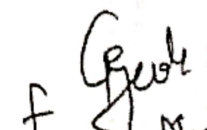
Date: 06/07/2020

Topic : ISO Internal Training
Date : 06/07/2020
Venue : Online Using Google Meet
Duration : 10:00 am to 11:00 am
Faculty : Prof. C.R.Yeole & Prof. A.M.Dalvi

List of Faculty/Staff Attended -

Sr. No.	Name of Faculty/Staff	Sign	Remarks
1	Prof. P.M.Thorat	P	Present
2	Prof. A.M. Dalvi	P	Present
3	Prof. J. C. Dhake	P	Present
4	Prof. K. A. Mohite	P	Present
5	Prof. C. R. Yeole	P	Present
6	Prof. M. R. Nisal	P	Present
7			
8			
9			
10			


Departmental Coordinator


Head of Department/Section Head

Create

July 2020	S	M	T	W	T	F	S
	26	29	30	1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	1
	2	3	4	5	6	7	8

ISO Internal Training
Monday, July 6, 2020 · 10:00 – 11:00am

meet.google.com/abn-ipcnc-kxq

Join by phone
(US) +1 216-930-7697 PIN: 695 064 307#

More joining options

Suman Ramesh Tulsiani Technical Campus-Faculty O...
Old Pune-Mumbai Highway, At Post Khamshet, near Suman

6 guests
1 yes, 5 awaiting

Organizer: chetan.yeole@srttc.ac.in
HOD Civil: hodcomp@srttc.ac.in
Prof. Jayashri Dhake

Going? Yes No Maybe

Search for people

My calendars

- Prof. Chetan Yeole
- BE - QSCT - SEM II
- BE Civil Sem I 2019-20
- Birthdays
- MHT CET Maths MCQ
- Reminders



Form No. FF-19
Issue No.:02
Revision No: 0
Rev. Date: 15/06/2018

Training Record

Academic Year: 2020-21

Semester: I & II

Date: 04/07/2020

Topic : ISO Internal Training
Date : 04/07/2020
Venue : Online using google meet
Duration : 10:00 am to 11:00 am
Faculty : Prof. C.S. Ajankar & Prof. A.M. Dalvi

List of Faculty/Staff Attended -

Sr. No.	Name of Faculty/Staff	Sign	Remarks
1	Prof. P.V. Bute	P	Present
2	Prof. (Dr.) M.V. Mankar	P	Present
3	Prof. A.M. Dalvi	P	Present
4	Prof. J.B. Satpute	P	Present
5	Prof. N.V. Dhurmal	P	Present
6	Prof. M.A. Manic	P	Present
7	Prof. S.A. Magdum	P	Present
8	Prof. N.V. Patil	P	Present
9	Prof. C.S. Ajankar	P	Present

Prof. S.S. Ajankar
Departmental Coordinator

Prof. P.V. Bute
Head of Department/Section Head

Calendar

Today July 4, 2020

+ Create

July 2020

1	2	3	4	5	6	7	8
9	10	11	12	13	14	15	16
17	18	19	20	21	22	23	24
25	26	27	28	29	30	31	1
2	3	4	5	6	7	8	9

Meet with...

Search for people

My calendars

- HoD Mech
- Birthdays
- Reminders
- Tasks

Other calendars

- Holidays in India
- Sampada Page (TPO)

ISO Internal Training

Saturday July 4, 2020 - 10:00 - 11:00am



meet.google.com/xao-ecpo-fm

Join by phone
(US) +1 315 754 3403 PIN: 547 624 698#

More joining options

10 guests
1 yes, 9 awaiting

hodmech@srtc.ac.in
Organizer

ISO SRTTC ISO

- Prof. Jitendra Satpute
- Prof. Mangesh Mankar
- Prof. Mukesh Mane
- Prof. Nilesh Dhurnal
- Prof. Ninad Patil

Going?

Yes No Maybe

Form No. IT 19
Issue No.:02
Revision No: 0
Rev. Date: 15/06/2018

Training Record

Academic Year:2020-21

Semester: I&II

Date: 11/07/2020

Topic : ISO Internal training
Date : 11/07/2020
Venue : Online google meet
Duration : 11:00 am 12:00pm
Faculty : Prof. S. A. Patil & Prof. A. M. Dalvi

List of Faculty/Staff Attended -

Sr. No.	Name of Faculty/Staff	Sign	Remarks
1	prof. Anjali Dalvi	} online present }	} Attended by all }
2	prof. S. A. Patil		
3	prof. Bhushan Mahajan		
4	prof. Vidya Shitole		
5	prof. Bhavesh Shah		
6	prof. Dnyaneshwar Kudande		
7			
8			
9			
10			


S. A. Patil
Departmental Coordinator


A. M. Dalvi
Head of Department/Section Head

GMT+05:30	SUN	MON	TUE
8 AM			
9 AM			
10 AM			
11 AM			
12 PM			
1 PM			
2 PM			
3 PM			
4 PM			
5 PM			
6 PM			
7 PM			

July 2020

S	M	T	W	T	F	S
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
2	3	4	5	6	7	8

Meets with...

Search for people

My calendars

- SRTTC ISO
- Birthdays
- Reminders
- Tasks

Other calendars

- Holidays in India

ISO Internal Training

Saturday, July 11, 2020 - 11:00am - 12:00pm

[Join with Google Meet](#)
meet.google.com/advu-qncr-gno

Join by phone
(US) +1 813-773-5922 PIN: 415 446 474#

More joining options

6 guests
1 yes, 5 awaiting

Organizer
ISO@srttc.ac.in

Attendees:
 Prof. Bhavesh Shah
 Prof. Dnyaneshwar Kudande
 Prof. Shital Patil
 Prof. Sonali Patil
 Prof. Vidya Shitole

Going? Yes No Maybe

Form No. FF 20
Issue No.:02
Revision No: 0
Rev. Date: 15/06/2018

Training Evaluation Report

Academic Year: 2020-21

Semester: I & II

Date: 12.06.2020


Evaluation record of the training held on 12.06.2020

Sr. No.	Name	Evaluation Report/Grading	Remarks
1	Prof. S. S. Ajanalkar	A	ok
2	Prof. S. A. Patil	A	ok
3	Prof. C. R. Yecole	B+	ok
4	Prof. P. V. Bute	A	ok
5	Prof. S. B. Patil	A	ok
6	Prof. P. M. Thorat	A	ok
7	Prof. Girish Matre	A	ok
8	Mr. Anil Swami	B+	ok
9	Prof. Bhavesh Shah	A	ok
10	Prof.Suhas Magdum	A	ok
11	Prof. Amrapali Waghmare	A	ok
12	Mr. Mandar Arole	B+	ok

The above-mentioned employees/attendees were evaluated through following method:

- a) Viva
- b) Quiz
- c) Practical demo




Trainer/Training Coordinator

	SUN	MON	TUE	WED	THU	FRI	SAT
	7	8				12	13
8 AM							
9 AM							
10 AM							
11 AM							
12 PM							
1 PM							
2 PM							
3 PM							
4 PM							
5 PM							
6 PM							
7 PM							
8 PM							

ISO Internal Training
Friday, June 12, 2020 - 10:00 - 11:00am

Join with Google Meet
meet.google.com/atl-hopn-mua

Join by phone
(US) +1 661-469-7046 PIN: 673 601 223#

More joining options

13 guests
1 yes, 12 awaiting

10 minutes before

SRTTC ISO

Going? Yes No Maybe

Form No. FF 19
Issue No.:02
Revision No: 0
Rev. Date: 15/06/2018

Training Record

Academic Year: 2020-21


Semester: I & II

Date: 12.06.2020


Topic : ISO Internal Training (Institute Level)
Date : 12th June, 2020
Venue : Online using Google Meet
Duration : 10.00 am to 11.00 am
Faculty : Prof. A. M. Dalvi (QC)

List of Faculty/Staff Attended -

Sr. No.	Name of Faculty/Staff	Sign	Remarks
1	Prof. S. S. Ajanalkar	P	Present
2	Prof. S. A. Patil	P	Present
3	Prof. C. R. Yeole	P	Present
4	Prof. P. V. Bute	P	Present
5	Prof. S. B. Patil	P	Present
6	Prof. P. M. Thorat	P	Present
7	Prof. Girish Matre	P	Present
8	Mr. Anil Swami	P	Present
9	Prof. Bhavesh Shah	P	Present
10	Prof. Suhas Magdum	P	Present
11	Prof. Amrapali Waghmare	P	Present
12	Mr. Mandar Arole	P	Present


Prof. Anjali M. Dalvi
QC




Prof. (Dr.) J. B. Sankpal
Principal



Form No. FF18
Issue No.02
Revision No: 0
Rev. Date: 15/06/2018

Training Plan


Academic Year: 2020-21

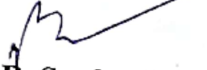
Semester: I & II

Date:28/05/2020

For the period of 01 June 2020 to 31 May 2021

Sr. No.	Training topic	Faculty (Internal / External)	Who should attend	Proposed date of completion of training
1.	ISO Internal Training (Institute Level)	Internal	Department ISO Coordinators & section heads	June 2020
2.	ISO Internal Training (Department Level)	Internal	Department Faculty	July 2020


Prof. Anjali M. Dalvi
QC


Prof. (Dr.) J. B. Sankpal
Principal





SRTCT'S
SUMAN RAMESH TULSIANI TECHNICAL CAMPUS – FACULTY OF ENGINEERING,
KHAMSHET

An ISO 9001:2015 Certified Institute

Form No. FF 17
Issue No.02
Revision No: 0
Rev. Date: 15/06/2018

Academic Year: 2018-19

Circular for Document Distribution

Semester: I

Date: 15/06/2018

The following documents / form-formats are distributed to the mentioned holders as per the list. Please acknowledge the receipt by signing at the appropriate space.

Please note that you shall only keep the latest revision of the documents and destroy/ delete the obsolete copies.

Sr. No	Document Title / Form-Format Title	Copy No.	Holder/ issued to	Signature of receiver
1	Academic Procedure (AP)	01	Principal & QC	
		02	Head, Computer	
		03	Head, Civil	
		04	Head, Mechanical	
		05	Head, DESH	
2	Common Procedure (CP)	01	Principal & QC	
		02	Head, Computer	
		03	Head, Civil	
		04	Head, Mechanical	
		05	Head, DESH	
		06	Estate Manager	
3	Quality Protocol (QP)	01	Top Management/ Management Representative	
4	Mandatory Record (MR)	02	Principal & QC	
5	Process Protocol (PP)	03	Head, Computer	
		04	Head, Civil	
		05	Head, Mechanical	
		06	Head, DESH	

		07	Estate Manager	<i>[Signature]</i>
		08	Dy. O. S. (CO-ES)	<i>J.C. Konde</i>
		09	Dy. O. S. (CO-SS)	<i>Rk</i>
		10	Librarian	<i>Audghmore</i>
6	Common Office – Establishment (CO-ES)	01	Principal & QC	<i>[Signature]</i>
		02	Dy. O. S. (CO-ES)	<i>J.C. Konde</i>
7	Common Office –Student Section (CO-SS)	01	Principal & QC	<i>[Signature]</i>
		02	Dy. O. S. (CO-SS)	<i>Rk</i>
8	Training & Placement (TP)	01	Principal & QC	<i>[Signature]</i>
		02	Training & Placement Officer (TPO)	<i>[Signature]</i>
9	System (SYS)	01	Principal & QC	<i>[Signature]</i>
		02	Head, Systems	<i>[Signature]</i>
10	Library (LB)	01	Principal & QC	<i>[Signature]</i>
		02	Librarian	<i>Audghmore</i>
11	Workshop	01	Principal & QC	<i>[Signature]</i>
		02	Workshop Superintendent	<i>[Signature]</i>

[Signature]
 Prof. A. M. Dalvi
 Quality Coordinator

[Signature]
 Prof. (Dr.) J. B. Sankpal
 Principal





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SUMAN RAMESH TULSIANI TECHNICAL CAMPUS – FACULTY OF ENGINEERING,
KHAMSHET

An ISO 9001:2015 Certified Institute

Form No. FF 16
Issue No. 02
Revision No: 0
Rev. Date: 15/06/2018

**List of Legal Requirements (Statutory
& Regulatory)**

Academic Year: 2020-21
Semester: I&II

Date: 11/06/2020

Sr. No	Legal Requirement	Document Reference	Remark
1	Affiliation to SPPU	Affiliation Letter	Validation
2	Affiliation to MSBTE	Affiliation Letter	Validation
3	Statutory Committees as per norms	Committees	Working as per defined function
4	AICTE Approval	Approval Letter	Approval

Prof. A. M. Dalvi
Quality Coordinator



Prof. (Dr.) J. B. Sankpal
Principal





SRTCT'S
SUMAN RAMESH TULSIANI TECHNICAL CAMPUS – FACULTY OF ENGINEERING,
KHAMSHET

An ISO 9001:2015 Certified Institute

Form No. FF 15
Issue No.02
Revision No: 0
Rev. Date: 15/06/2018

**Master list of Internally Generated
documents**

Academic Year: 2020-21

Semester: I & II

Date: 15/03/2021

Sr. No.	Document Title	Issue No.	Issue date	Retention Period	Disposal
1	COSSF-21 Projected Strength Analysis (Revised on 01/10/2020)	Issue No. 2	Rev. 01 dt. 01.10.2020	5 yrs	Store Department
2	COSSF-22 Schedule of Activities for Admission	Issue No. 2	Rev. 00 dt. 01.10.2020	5 yrs	Store Department
3	COSSF-23 Admission Cell Daily Report	Issue No. 2	Rev. 00 dt. 01.10.2020	5 yrs	Store Department
4	COSSF-24 Target/Vacancy Report	Issue No. 2	Rev. 00 dt. 01.10.2020	5 yrs	Store Department
5	COSSF-25 Provisional Admission Report	Issue No. 2	Rev. 00 dt. 01.10.2020	5 yrs	Store Department
6	COSSF-26 Provisional Admission Category wise Details	Issue No. 2	Rev. 00 dt. 01.10.2020	5 yrs	Store Department
7	COSSF-27 CAP I & II Allotment summary report of Degree & Diploma	Issue No. 2	Rev. 00 dt. 01.10.2020	5 yrs	Store Department

Prepared by -

Prof. A. M. Dalvi
Quality Coordinator

Approved by -

Prof. (Dr.) J. B. Sankpal
Principal





SRTCT'S

SUMAN RAMESH TULSIANI TECHNICAL CAMPUS – FACULTY OF ENGINEERING, KHAMSHET

An ISO 9001:2015 Certified Institute

Form No. FF14

Issue No.02

Revision No: 0

Rev. Date: 15/06/2018

Academic Year: 2020-21

Semester: I&II

Personnel Competence Matrix

Date: 11/06/2020

Sr. No.	Designation/ Post	Minimum Qualification Required	Experience Expected in years	Additional Skills Required (if any)
1	Principal	<p>i. A Master's Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) by a recognized University. ii. A Ph.D. Degree in concerned/allied/relevant discipline(s) in the institution concerned with evidence of published work and research guidance.</p> <p>iii. Associate Professor/Professor with a total experience of fifteen years of teaching/research/administration in Universities, Colleges and other institutions of higher education. iv. A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), as set out in this Regulation in Appendix III for direct recruitment of Professors in Colleges.</p>	15	-
2	Professor	<p>A Ph.D. Degree with First Class at Bachelor's or Master's Degree in the appropriate branch of Engg., & Tech., and experience of ten years in teaching, research</p>	10	1. Teaching, research industrial and / or professional experience in a reputed organization; 2. Published work, such as



SRICT'S

SUMAN RAMESH TULSIANI TECHNICAL CAMPUS – FACULTY OF ENGINEERING, KHAMSHET

An ISO 9001:2015 Certified Institute


		and / or industry, out of which at least five years at the level of Assistant Professor Reader or equivalent grade.		research papers, patents filed / obtained, books, and / or technical reports; 3. Experience of guiding the project work / dissertation of PG / Research Students or supervising R&D projects in industry; 4. Demonstrated leadership in planning and organizing academic, research, industrial and / or professional activities; and 5. Capacity to undertake / lead sponsored R&D, consultancy and related activities.
3	Associate Professor	A Ph.D. Degree with First Class at Bachelor's or Master's Degree in the appropriate branch of Engg., & Tech., and experience of eight years in teaching, research and / or industry at the level of Lecturer or equivalent grade, excluding period spent on obtaining the research degree.	8	1. Teaching, research industrial and / or professional experience in a reputed organization; 2. Published work, such as research papers, patents filed / obtained, books, and / or technical reports; 3. Experience of guiding the project work / dissertation of PG / Research Students or supervising R&D projects in industry.
4	Assistant Professor	First Class Master's Degree in the appropriate branch of Engineering (Engg.) & Technology (Tech)	-	1. Teaching, research industrial and / or professional experience in a reputed organization; 2. Papers presented at Conferences and / or in refereed journals.
5	Librarian	i. A Master's Degree in Library Science / Information Science / Documentation Science or an equivalent professional degree with at least 55% marks	3	-



		equivalent grade in a point scale wherever grading system is followed) and a consistently good academic record with knowledge of computerization of library.		
		ii. Qualifying in the national level test conducted for the purpose by the UGC or any other agency approved by the UGC. iii. However, candidates, who are, or have been awarded Ph. D. degree in accordance with the "University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree), Regulations 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of University Assistant Director of Physical Education/ College Director of Physical Education & Sports.		
6	Dean	PhD, ME / MTech (First Class) in relevant discipline	10	-
7	Diploma Coordinator	PG First class in relevant discipline	5	-



Prof. A. M. Dalvi
Quality Coordinator

Prof. (Dr.) J. B. Sankpal
Principal/Top Management



Yearly Status Report - 2018-2019

Part A

Data of the Institution	
1. Name of the Institution	SUMAN RAMESH TULSIANI TECHNICAL CAMPUS- FACULTY OF ENGINEERING
Name of the head of the Institution	PROF. DR. SANKPAL JAYWANT BAPUJI
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02114-264101
Mobile no.	9763704727
Registered Email	principal@srttc.ac.in
Alternate Email	assodeanqa@srttc.ac.in
Address	GAT NO. 81,82,91,92,94,97,99,101,102 AND 106 (PART), MAUJE KHAMSHET, TAL- MAVAL DIST. PUNE PUNE MAHARASHTRA 410405
City/Town	PUNE
State/UT	Maharashtra

Prepare AQAR for SUMAN RAMESH TULSIANI TECHNICAL CAMPUS-FACU ENGINEERING

Showing 0 to 0 of 0 entries

No data available in table

Sno	Academic Year	Last Updated on	Actions
No data available in table			

Show 10 entries

Prepare

Type of Accredited Institution *

Academic Year to which AQAR has to be submitted *

STOP HERE

2021

Suman Ramesh Tulsiani Technical Campus: Faculty of Engineering, Khamshet Mail - SRTTC-FOE NAAC Annual Quality Assurance.



HOD Computer <hodcomp@srtc.ac.in>

RTTC-FOE NAAC Annual Quality Assurance Report Submission

message

JD Computer <hodcomp@srtc.ac.in>

Principal Sir <principal@srtc.ac.in>

SHRIPAD KUVELKER <smkuvvelker@gmail.com>, Bipin Sule <bipinsule@gmail.com>

Mon, Feb 24, 2020 at 3:21 PM

Respected Sir,
Today SRTTC-FOE NAAC AQAR has been submitted through NAAC Online Portal which is mandatory after NAAC Accreditation.

I am herewith attaching AQAR report.

Thanks & Regards

Prof. Anjali M. Dalvi

PhD(Pursuing SVNIT) ME(CSE)

Head of Computer Engineering Dept.

Associate Dean QA

Suman Ramesh Tulsiani Technical Campus, Faculty of Engineering

Faculty of Engineering, Khamshet,

Tal. Maval, Dist.Pune - 410 405

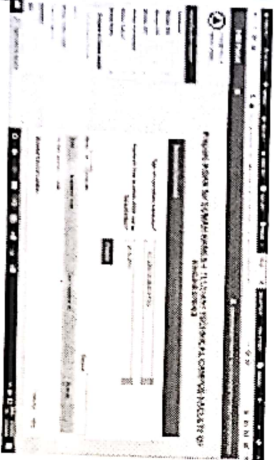
Phone: 02114-264101/235

(M) 9921897835

Email: hodcomp@srtc.ac.in

assodeanqa@srtc.ac.in

2 attachments



AQARSubmission-SRTTCFOE-snapshot.PNG
103K

NAAC-AQAR-SRTTCFOE.pdf
347K



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Form No. FF 13	
Issue No. 02	MOM of MRC Meeting
Revision No: 0	
Rev. Date: 15/06/2018	
	Academic Year: 2019-20
	Semester: I & II

Date: 15/06/2020

Date of MRC Meeting: 12/06/2020

Discussions & Decision during the meetings are:

Sr. No.	Agenda Point	Details of Discussions & Conclusions	Responsibility & Target Date	Status as on date
1	ISO Recertification & Surveillance Audit by TUV Rhineland	Received kind appreciation words regarding ISO 9001:2015 recertification with ZERO non-conformities. Management also motivated & guided for upcoming surveillance audit.	Principal, QC, ISO Core Team members & Respective Section Heads. SA Target Date: Dec. 2020	ISO 9001:2015 Certification Valid till 01/07/2023.
2	Status of actions from Previous Management Review meeting	ISO 9001:2015 recertification related task completion. NAAC AQAR Submission through online portal.	Principal, QC, ISO & NAAC Core Team members & Respective Section Heads.	ISO 9001:2015 Certification Valid till 01/07/2023. NAAC AQAR Submitted on 24/02/2020.
3	Changes in the internal and external issues relevant to the QMS from earlier consideration	Minor revision as per current pandemic situation in internal & external issues .	QC & Section Heads	Revised internal & external issues were presented.
4	Feedback from customers & Customer satisfaction Index & its analysis	Feedback of Academic year 2019-20 conducted & presented. Improvement areas were identified & an action for improvement has been initiated.	All respective section heads	Status as on 12/06/2020 presented.
5	Quality objectives &	Objective status of each section	All respective	Status as on



	its achievements status	head is presented and discussed. Action plan for not achieved objective is recorded with section heads.	section heads	12/06/2020 presented
6	Process performance evaluation & its effectiveness in implementation	All HoDs has presented the academic performance & monitoring in MRC meeting	QC & All respective section heads	Satisfactory
7	Internal audit results & analysis corrective actions identified	Internal audit results presented	QC & Core Team	Satisfactory
8	Performance of external Service providers	Externals service providers are like security, canteen etc. are monitored by estate manager & its performance results are presented by estate manager. Regular monitoring record and review meeting records has been maintained by estate manager.	Estate manager	Status as on 12/06/2020 presented.
9	Resource adequacy & requirements	All section heads presented resource adequacy & requirement.	All heads of department	Status as on 12/06/2020 presented.
10	Effectiveness for actions planned & implemented for risks & opportunities for improvements	Risks & opportunities are identified ,also actions for avoiding risks & grabbing opportunities for improvements are discussed .	QC	Time to time necessary actions taken to mitigate risk& to grab the opportunities.

Distribution:

1. All members of Management Review Meetings.

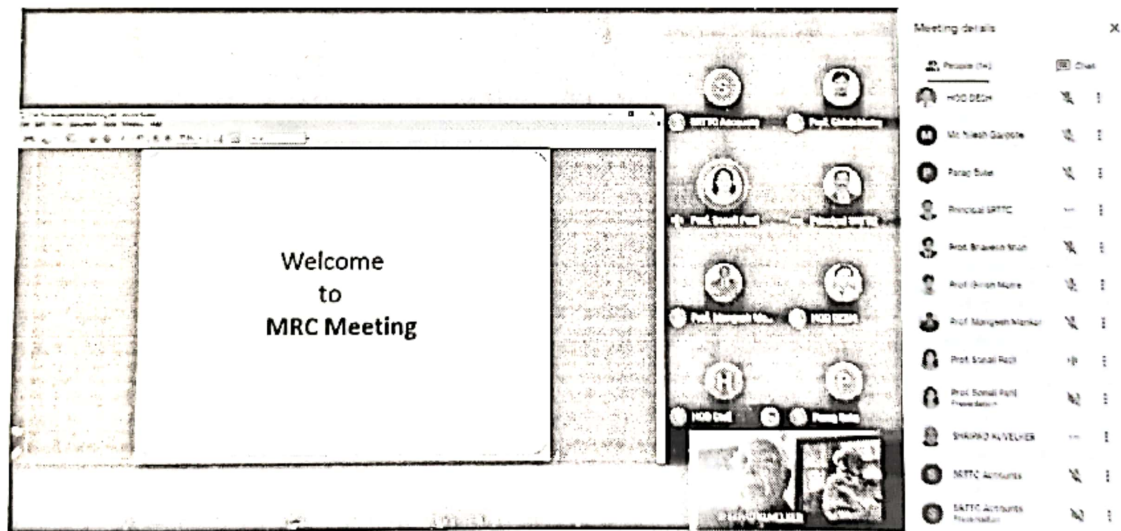
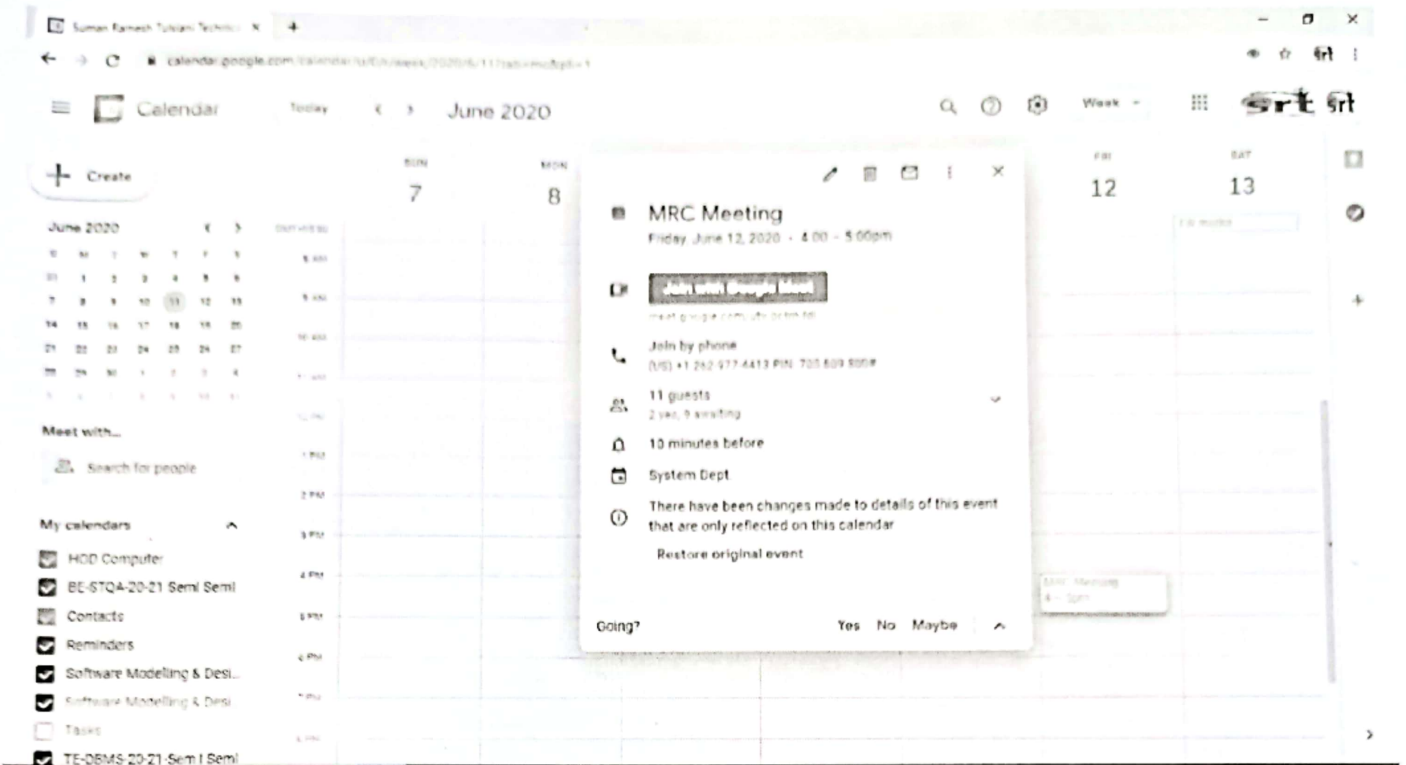


Prof. Anjali M. Dalvi
 Quality Coordinator



Prof. (Dr.) J. B. Sankpal
 Principal/Top Management





MRC Meeting dated 12 June, 2020



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Form No. FF 09
Issue No.02
Revision No: 0
Rev. Date: 15/06/2018

ISO Activity Plan

Academic Year: 2020-21

Semester: I & II

Date: 15/06/2020

Name of Organisation	SRTTC FoE, Kamshet		Audit type	SA -I
Period of planning	July 2020	June 2021	Certificate Validity	01 July 2023
Last External Audit date	17 October, 2019		Expected External audit date	17 October, 2020
Activity	Planned	Actual	Remark	
Internal Audit (IQAC Audit in Online/Offline Mode)	Sept 2020	4/11/2020	Completed	
External Surveillance Audit	Oct. 2020	31/03/2020	Completed	
Internal Audit (IQAC Audit in Online/Offline Mode)	April 2021			
MRC Meeting	June 2021			

Prepared by -

Name & Signature of
Quality Coordinator



Approved by-

Name & Signature of
Principal/Top Management



Form No. FF 12
Issue No.02
Revision No: 0
Rev. Date: 15/06/2018

Academic Year: 2019-20

Semester: I & II

Circular for MRC meeting

The management review committee meeting will be held on dated 12.06.2020 at 4:00 pm online using google meet. The agenda of the meeting, as per ISO 9001:2015 standard are as follows:

The management review shall be planned and carried out taking into consideration:

1. The status of actions from Previous Management Reviews
2. Changes in the internal and external issues relevant to the QMS
3. Information on performance & effectiveness of QMS including trends in
 - i. Feedback from customers & Customer satisfaction from relevant interested parties
 - ii. The extent to which Quality objectives have been met
 - iii. Process performance & conformity of products & services
 - iv. Nonconformities & corrective actions
 - v. Monitoring & measurement Results
 - vi. Audit results
 - vii. Performance of external Service providers
4. The adequacy of resources
5. Effectiveness of actions taken to address risks and opportunities
6. Opportunities for improvements

Prof. A. M. Dalvi
(Q.C.)

CC:

- a) All standing members of MRC.
- b) Invited member(s).

Date: 19.05.2020



MRC Members:

Sr.No.	Name Of The Member	Designation
1	Shri. Shiripad Kuvelkar	Managing Trustee
2	Shri. Bharat Agarwal	Management
3	Dr. Bipin Sule	Management
4	Dr. Bilavari Karkare	Invitee
5	Prof. (Dr.) J. B. Sankpal	Principal
6	Prof. A. M. Dalvi	Quality coordinator
7	Prof. S. S. Ajanalkar	ISO Core Team Member
8	Mr. Nilesh Gargote	Estate Manager
9	Prof. P. V. Bute	HOD-Mech
10	Prof. S. B. Patil	HOD-Desh
11	Prof. P. M. Thorat	HOD-Civil
12	Prof. A. M. Dalvi	HOD-Comp
13	Prof. Sonali Patil	Member
14	Prof. Girish Matre	Establishment

Sr.No.	Name Of The Member	Designation
15	Prof. Suhas Magdum	Workshop
16	Prof. Amrapali Waghmare	Library
17	Mr. Mandar Arole	Student Section
18	Dr. Mangesh Mankar	Y.C.M.O.U. Coordinator
19	Mr. Anil Swami	TPO
20	Prof. Bhavesh Shah	System
21	Mrs. Meenakshi Bhongle	Accounts
22		
23		
24		
25		
26		
27		
28		



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Form No. FF 08
Issue No. 02
Revision No: 0
Rev. Date: 15/06/2018

Academic Year: 2020-21

List of Staff

Semester: II

Date: 04/01/2021

Sr. No.	Name of Staff	Qualification	Experience	
			Teaching	Industry
1	Prof.(Dr.) Sankpal Jaywant Bapuji	PhD (Mechanical Engineering)	32	1
2	Prof.(Mrs) Dhake Jayashri Chetan	ME(Structural Engineering)	5	0
3	Prof. Thorat Pravin Madhukar	ME(Structural Engineering)	6	0
4	Prof. Deshpande Sandip Shridhar	ME(Structural Engineering)	3	0
5	Prof. Patil Ashwin Sadashiv	ME(Construction & Management)	4	0
6	Prof. Yeole Chetan Rajendra	ME(Construction & Management)	3	0
7	Prof. Mohite Kajol Ashok	ME(Construction & Management)	3	0
8	Prof. Shah Bhavesh Babulal	ME(Computer Engineering)	10.5	0
9	Prof. Kudande Dnyaneshwar V.	ME(Computer Engineering)	8	0
10	Prof (Ms.) Patil Shital Anandrao	ME(Computer Engineering)	8	0
11	Prof. (Mrs.) Patil Sonali Sagar	ME(Computer Engineering)	13	3
12	Prof. (Mrs.) Shitole Vidya Ganesh	ME(Computer Engineering)	6	0
13	Prof. (Mrs.) More Anjali Sanjivanrao	ME(Computer Science & Engineering)	18	0
14	Prof. Matre Girish Nandkishor	ME(Signal Processing)	9	0
15	Mr. Swami Anil	MA(English-	9	1/2

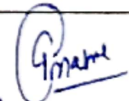




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	Basweshwar	ELT)		
16	Mr. Garud Jitendra Subhash	M Tech (Industrial Mathematics)	9	0
17	Prof. Magdum Suhas Arun	M Tech (CAD)	9	0
18	Prof.Mankar Mangesh Vishnupant	PhD(Management)	16	14
19	Prof. Mane Mukesh Ashokrao	M Tech(Thermal Engineering)	7	2.5
20	Prof. Satpute Jitendra Balasaheb	M Tech(Thermal Engineering)	6	0
21	Prof. Bute Parag Vinayakrao	ME (Design Engineering)	8	5
22	Prof. Dhumal Nilesh Vinayak	ME (Design Engineering)	7	1
23	Prof. Patil Ninad Vasant	M Tech(Thermal & Fluids Engineering)	5	0
24	Prof. Ajnalkar Sagar Shivputra	ME(Mechanical Design Engineering)	8	0
25	Prof. Patil Shital Bhupal	M Sc(Mathematics)	15	0


Girish N Matre
Name & Signature of
Section Heads



Form No. FF 08
 Issue No. 02
 Revision No: 0
 Rev. Date: 15/06/2018

List of Staff

Academic Year: 2020-21

Semester: II

Date: 04/01/2021

Sr. No.	Name of Staff	Qualification	Experience
1	Mr. Marulkar Amol Govind	BCOM	10
2	Mr. Dixit Tejas Vivek	BA	5
3	Mrs. Bhongale Minakshi Rajendra	MCOM	14
4	Mr Bhokare Ritesh Shankar	M.P.ED	3
5	Mr. Gargote Nilesh Jaysing	Diploma(Civil Engineering)	14
6	Ms. Waghmare Amrapali Harish	M Lib	6
7	Mr. Gore Hrishikesh Suresh	ITI	11
8	Mr. Jadhav Satish Kisan	ITI	14
9	Mr. Shinde Navnath Suresh	HSC	10
10	Mr. Arole Mandar Kisan	BA	12
11	Mr. Kadam Yogesh Ramchandra	BCOM	8
12	Mr. Puri Mahesh Sudhakar	SSC	9
13	Mr Mankar Ashish Chandrakant	HSC	6



Girish N Matre
 Name & Signature of
 Section Heads

Form No. FF 07

Issue No.: 02

Revision No: 0

Rev. Date: 15/06/2018

Academic Year: 2020-21

Semester: I/II

Change Request in QMS Documents

Sr. No.	Date & Time of change request	Change Proposed By	Change Suggested	Document details in which change recommended	Reason for Change	Expected Period of Change	Change Status (R/NR)	Change Status by Top management (A/NA)	Change document no.	Change implemented date
1.	11/10/2020	TM.	TM.	Projected strength Analysis.	more detailing with inclusion of existing & fresh admission (course revise).	yearly	R	A.	COS-F21	11/10/2020
2.	11/10/2020	TM.	TM.	Schedule of Activities for admission Admn cell	Admission Newly. Daily. for admission introduced monthly	Admission	R.	A.	COS-F23	11/10/2020.

*R/NR: Recommended / Not recommended. NA/NA - Approved / Not Approved



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3	1110120	TM	Target/ Vacancy Report	Newly introduced	yearly	yearly	R.	A.	COSSF24	11/10/2020
			TM	→	→					
4	1110120	TM	TM	Provisional Admission Report	Newly introduced	Daily	R.	A.	COSSF25	11/10/2020
5	1110120	TM	TM	Provisional Admission Report	Newly introduced		R.	A.	COSSF26	11/10/2020
6	1110120	TM	TM	CAPEX II Allotment. Sum Rep	Newly introduced	yearly	R.	A.	COSSF27	11/10/2020

*R/NR - Recommended/ Not Recommended, *A/NA - Approved/Not Approved

Prepared by -

 Prof. S. S. Ajanalkar
 Name & Sign of ISO Team Member

Checked by -

 Prof. A. M. Dalvi
 Name & Sign of QC

Approved by -

 Prof. Dr. J. B. Jankpal
 Name & Sign of Top Management





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Form No. FF 06
Issue No. 02
Revision No: 0
Rev. Date: 15/06/2018

Academic Year:2020-21

Responsibility & Authority

Semester: I/II

Sr. No.	Description of work	Process	Responsibility	Authority
1.	Ensuring QMS confirms to the requirements of ISO 9001-2015	All related Processes under QMS	QC	Top Management
2.	Ensuring Processes are delivering their Intended output	All related Processes under QMS	HOD, Registrar , QC	Top Management
3.	Reporting to Top Management for Performance of QMS & on Opportunities for Improvement	All related Processes under QMS	QC, HOD	Top Management
4.	Ensuring Promotion of customer focus throughout MIT / Organisation	All related Processes under QMS	All Respective Stake holders	Top Management
5.	Ensuring Integrity of QMS in case of changes	All related Processes under QMS	QC	Top Management

Prepared by -
Prof. Anjali M. Dalvi
Quality Coordinator



Approved by-
Prof. Dr. J. B. Jankpal
Principal/Top Management



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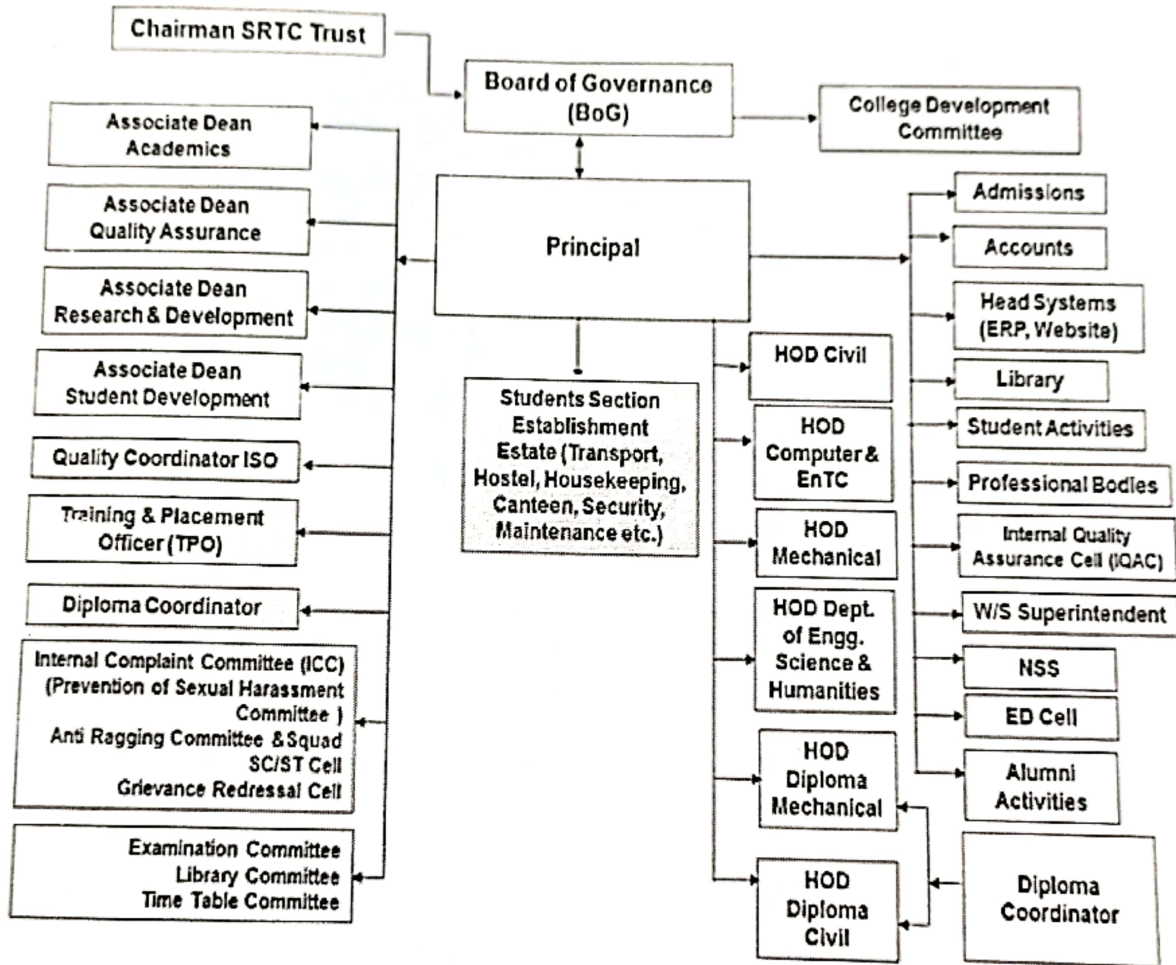
Form No. FF 05
 Issue No. 02
 Revision No: 0
 Rev. Date: 15/06/2018

Academic Year: 2019-20

Organization Structure

Semester: I & II

Date: 01.07.2019



[Signature]
 Name & Signature of
 Principal

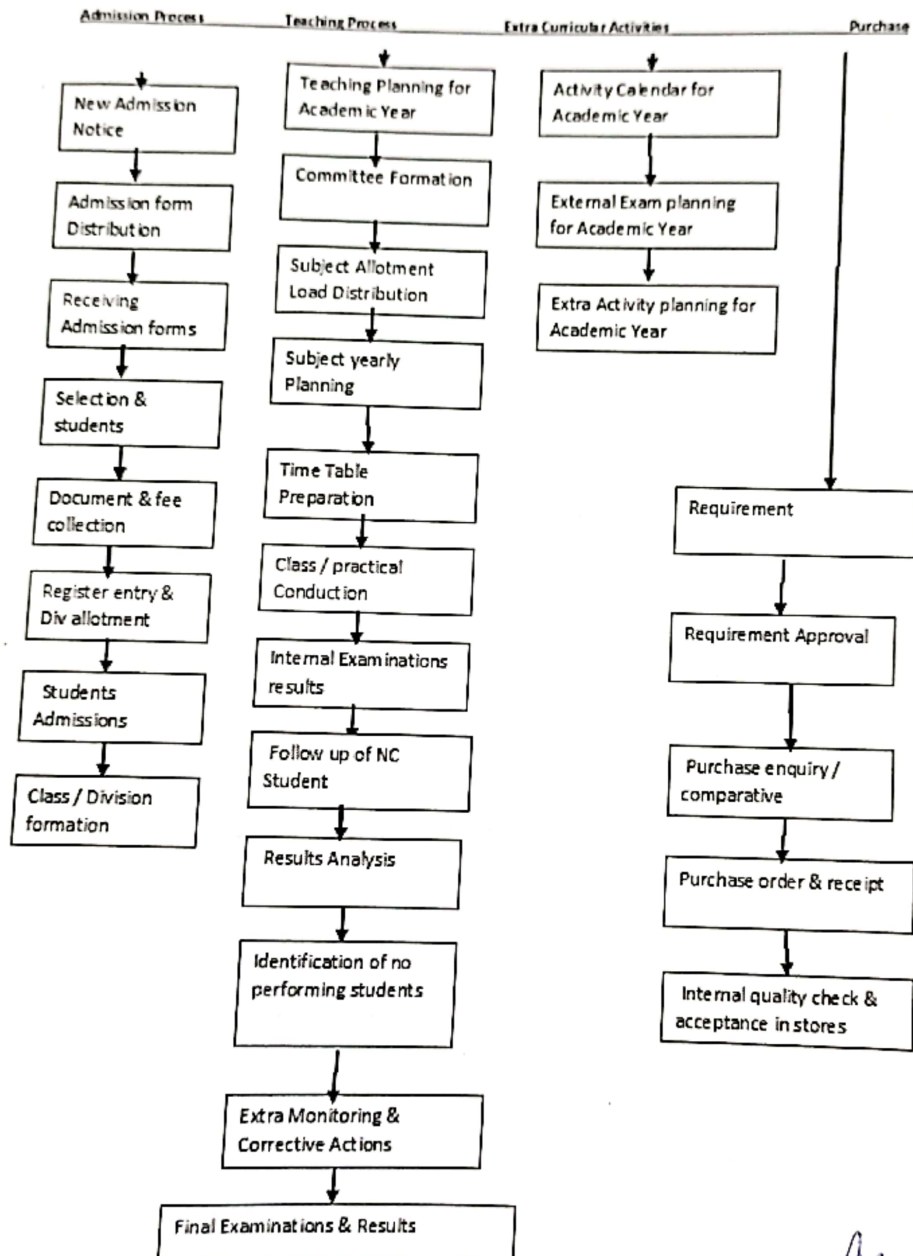


Form No. FF 04
Issue No.:02
Revision No: 0
Rev. Date: 15/06/2018

Academic Year: 2020-21

Semester: I/II

Process Flow Chart



Prof.(Dr.) J. B. Sankpal
Principal



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Form No. FF/03
Issue No.:02
Revision No: 0
Rev. Date: 15/06/2018

**List of Processes Parameter & Its
Performance evaluation**

Academic Year: 2020-21
Semester: I & II

Date: 15/06/2020

Sr. No.	Name of Process Parameter	Process Protocol No.	Monitoring		Measurement		Analysis		Evaluation	
			Method	Time	Method	Time	Method	Time	Method	Time
1	Mandatory	PPM-00	As per the need of Process/ Ex. AP- Monthly , Annual	Academic Year	Data collection & Report Generation	Academic Year	As per the need of Process/ Ex. AP- Monthly , Annual	Academic Year	Verification of Summarized Report by Head of Institute	As per the need of Process/ Ex. AP- Monthly , Annual
2	Academic Process (AP)	PPO-01								
3	College Office (CO)	PPO-02								
4	Common Procedure (CP)	PPO-03								
5	Library (LB)	PPO-04								
6	Training & Placement (TP)	PPO-05								
7	System	PPM-06								
9	Workshop	PPO-07								

[Signature]
Prof. A. M. Dalvi
Quality Coordinator

[Signature]
Prof. (Dr.) J. B. Sankpal
Principal





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Form No. FF 02B
Issue No.:02
Revision No: 0
Rev. Date: 15/06/2018

Risks for Organization

Academic Year: 2020-21
Semester: I&II

Date:15/06/2020

Sr. No.	Risks	Description	Action to overcome the risk
1.	Placement Enhancement	Opportunity for student placement due to pandemic situation	Providing all recruitment information to students on online mode on WhatsApp group through TPO.
2.	Record Keeping on Online Mode	Availability of course material	Collection of course material using google drive
3.	Student Exam Reforms	Due to COVID 19 changes in overall exam conduction .	Taking regular updates from SPPU related to Exam. Changes in system as per MCQ pattern

Prof. A. M. Dalvi
Quality Coordinator



Prof. (Dr.) J. B. Sankpal
Principal



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SRTCTS

Form No. FF-02A
 Issue No.:02
 Revision No: 0
 Rev. Date: 15/06/2018

Opportunities for Organization

Academic Year: 2020-21
 Semester: I&II

Date:15/06/2020

Sr. No.	Opportunities	Description	Action to grab the Opportunity
1.	Online Teaching Enrichment	Preparation & making availability of study material to remote access to all students as per curriculum	Online platform compatibility verification at both ends. Making availability of soft material using LMS.
2.	Enhancement in technical skills	Technical Enhancement of students to make them sustainable in market situation	Providing Aptitude & Technical sessions. Department wise question bank with answer preparation according to GATE Syllabus. Online portal formation for practice sessions
3.	Enhancement in Aptitude Skills of Students	Enhancement of aptitude skills of students to make them sustainable in market situation.	Providing Aptitude & Technical sessions. Department wise question bank with answer preparation according to GATE Syllabus. Online portal formation for practice sessions
4.	Student communication skill	Improvement in communication skill to stand in today's market conditions.	Confidence building through various activities ex. Flipped classroom, Seminar Presentations, etc

Prof. A. M. Dalvi
 Quality Coordinator



Prof. (Dr.) J. B. Sankpal
 Principal





Index of Mandatory Forms

Sr. No.	Form No.	Name of Form
1	FF 00	List of Internal & External Issues
2	FF 01	List of Internal & external Party's Needs & Expectations
3	FF 02A	Opportunities for Organization
4	FF 02B	Risks for Organization
5	FF 03	List of Processes Parameter & its performance evaluation
6	FF 04	Process Flow Chart
7	FF 05	Organization Structure
8	FF 06	Responsibility & Authority
9	FF 07	Change Request in QMS Documents
10	FF 08	List of Staff
11	FF 09	ISO Activity Plan
12	FF 10	Resource Requirement
13	FF 11	Measurement Traceability in Organization
14	FF 12	Circular for MRC Meeting
15	FF 13	MOM of MRC Meeting
16	FF 14	Personnel Competence Matrix
17	FF 15	Master list of Internally Generated documents
18	FF 16	List of Legal Requirements (Statutory & Regulatory)
19	FF 17	Circular for Document Distribution
20	FF 18	Training Plan
21	FF 19	Training Record
22	FF 20	Training Evaluation Report
23	FF 21	Advance notice for Internal Audit
24	FF 22	Non Conformity (NC) or Observation report
25	FF 23	Corrective Action Record
26	FF 24	New Supplier Registration Form
27	FF 25	Approved Suppliers List
28	FF 26	Suppliers Re-evaluation Form
29	FF 27	Customers property Unsuitability-loss-damage intimation form
30	FF 28	Concession-Deviation Note
31	FF 29	Appointment of Quality Coordinator
32	FF 30	List of External-Outsourced Process-Products-Services
33	FF 31	Objectives for each Function-Process
34	FF 32	Objectives Status Report
35	FF 33	Data Analysis & Evaluation
36	FF 34	Record Control Matrix
37	FF 35	Master List of Files
38	FF 36A	Self Appraisal Form of Faculty Performance
39	FF 36B	Self Appraisal Form of Head of Department
40	FF 37A	Self Appraisal Form (Non-Teaching Class-II)
41	FF 37B	Self Appraisal Form (Non-Teaching Class-IV)